

HARDINGS PRE-SCHOOL  
(Panshanger Church Rooms) 24 Hardings  
WELWYN GARDEN CITY, Herts, AL7 2EJ  
T: 01707 392851 E: admin@hardingspreschool.co.uk

## 2018 Summer Newsletter

Dear Parents / Carers

Welcome back to our summer term, we are extremely happy to welcome Ciara Maguire back to Hardings Pre-School. Ciara will be with us for our afternoon sessions and on an ad hoc basis. A warm welcome to our new children, parents and carers also.

Please see below a message from Tina and Claire the new co-owners.

*Tina & Claire are delighted to welcome Hardings Pre-School to their group of Welwyn Garden City Pre-Schools. We look forward to working with Jane, Delia and the existing team at Hardings to continue and build on the 'outstanding' level of care & early education already offered to the children.*

*As a group we strive for excellence in all areas and our parent partnerships are a very important part of this. While your first port of call with any day-to-day issues/enquiries should continue to be Jane, Amy or your key person, we can also be reached on 07766 407317 / 07910 361175 if you'd like to discuss anything with us.*

**Nursery Admissions** - Please would parents/carers be kind enough to let us know once you have been allocated a nursery place. This really helps us out with our September allocations. Thank you 😊

**Sponsored Bounce Week** – We will be holding our annual sponsored bounce the week commencing 11<sup>th</sup> June. The money raised will be donated to DIPPS and for our colleague at Knightsfield Pre-Schooler who will be walking London to Brighton for the charity. DIPPS are a charity that raise money to put defibrillators in schools and public places. A lot of you will know Arline, Arline is a founder and trustee for the charity which has so far placed 32 defibrillators in 2 years.

**Signing your child in and out** – Please may we remind you the importance of signing your child in and out daily. The Sheets can be found on the table in the corridor. This is so important and enables us to safeguard your children.

**Website** - Please refer to the Pre-School website – <http://www.hardingspreschool.co.uk> - for up to date information on theme for the week, diary dates, term dates plus general information regarding Hardings Pre-School. Our weekly theme is also published on our Facebook page.

**Facebook** – If you have a Facebook account please do give us a like. Its one of the easiest ways we can post reminders and updates for our parents/carers. Please sign up here [Facebook](#)

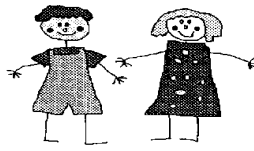
**Emails** – we do not usually send out letters anymore at Hardings as part of our commitment to the environment. All letters/newsletters/information memos etc are sent out on email. If you would prefer to receive hard copies please let Amy know so that she can arrange this and send things home via your child.

**Children's Artwork** – We would like to remind you to please collect your children's master pieces, these can be found pegged on the art display.

**Tiny Tikes** – Are with us now until July. The sessions run on a Tuesday at 11:30am. If your child does not normally attend on a Tuesday you are more than welcome to bring your child in to participate. N.b Parents/carers must stay with children.

**Hot Weather** – As the weather warms up please send your child in with a hat and a water bottle. Sun cream should also be applied before pre-school if needed.





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**Parent/Carer's Rota** - Please remember to sign up on the parent/carers helper rota on the playroom door at any time. We would love to welcome you into sessions at any time and it is a lovely opportunity to see what your child does at Pre-School

**Prams/Pushchairs:** we can use the level access door by the Church entrance to come into the building if needed – please speak to Amy if you would like that door opened. Please can we ask that you leave prams & pushchairs in the entrance corridor rather than bringing them in to the playroom as we are limited for space.

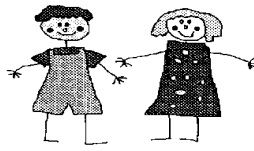
**Lunch club food items: WE MUST REITERATE THAT WE ARE A STRICTLY NUT FREE SETTING. Please do check the contents of your child's lunch box so that we don't have to take items of food away.**

**Naming items:** please ensure that treasures and belongings **are all named**. We have had upset over coat ownership previously where children have the same item and only one or neither is named and a child is convinced they have the wrong one! Sharpie pens are very good for naming clothes or you can order iron on and sew in labels online from suppliers such as [The Label Box](#)

**Fees:** We are just in the process of moving over to a new IT accounts package. We are hoping that invoices will be sent out this week. Please bare with us. You can pay directly into our bank, with childcare vouchers (arranged via your employers if applicable) by cash or cheque made payable to HARDINGS PRE-SCHOOL. Please see Amy for our bank details. You can pay by online transfer or at HSBC directly

#### **General housekeeping information:**

- Please may we remind you that if you need to change your child before or after pre-school please ensure that you put the dirty nappy in the bins through the playroom or take home with you. Please do not put them in the bin in the toilets as we have had complaints from the church.
- Please ensure you arrive on time for your Pre-School sessions in order for the door to be locked and for the session to begin promptly
- Front doors: please help us to keep your children safe by ensuring the two front doors are kept shut at all times. The inner door, with the garden gate type latch, is often not being closed properly by parents/carers and children could open the door
- Please do not send your child to Pre-School in their best clothes and ensure that there is a spare set of clothing in their bag in case clothes get wet or too messy to wear! School uniform (which is optional) can be purchased via the website
- Sensible shoes need to be worn for health and safety reasons. **No wellington boots** please
- Please ensure that your child brings a named bottle of water for Pre-School. No squash or juice
- If your child comes to school with an existing injury please can you kindly inform your child's key person so that it can be recorded
- If your child has any medical and/or dietary/religious needs please ensure that your key person is aware. Medical conditions require relevant paperwork to be completed to give staff authorisation to administer medicines if necessary. This is an Ofsted and Safeguarding requirement.



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- If your child is unwell or not able to attend Pre-School for any reason please call and leave a message or email [admin@hardingspreschool.co.uk](mailto:admin@hardingspreschool.co.uk) before 9:30am if possible to ensure that the information is picked up before registration.
- At the bottom of the newsletter we have attached our 'sun protection policy' for your perusal.

**DATES FOR YOUR DIARY**

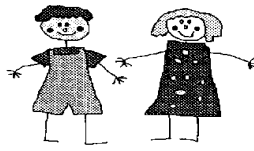
Early Spring Bank Holiday	Monday 7 <sup>th</sup> April 2018
Gargs Animals – Visit – more info to follow	Wednesday 23 <sup>rd</sup> May 2018
End of half term	Friday 25 <sup>th</sup> May 2018
Back to pre-school	Monday 4 <sup>th</sup> June 2018
Class Photo's	Thursday 7 <sup>th</sup> June 2018
Sponsored Bounce Week (more info to follow)	Monday 11 <sup>th</sup> June 2018
Sports Day (More info to follow)	Wednesday 20 <sup>th</sup> June 2018
Mr Marvel end of term party (all children welcome)	Friday 22 <sup>nd</sup> July 2018
End of term	Friday 22 <sup>nd</sup> July 2018

Please feel free to speak to any of the team at any time if you have any questions or would like more information regarding our Pre-School.

Thankyou ☺

**POLICY BELOW**





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**SUN PROTECTION POLICY**

Now that summer is approaching, we are writing to remind families about our sun protection policy. The purpose of this policy is to ensure that any sunshine the summer brings can be safely enjoyed. As always, we shall therefore;

- discuss sun safety daily with the children
- encourage all children to wear a sunhat when they play outside; please remember to send your child dressed appropriately – we do have spare sunhats available
- have fresh drinking water available daily; inside and out. On particularly warm days, we will all come together as a group to have an extra drink and enjoy an ice-pop or ice-lolly
- provide suitable shady areas outside; including a covered decking area at Knightsfield Pre-Schoolers and Gazebos at all other settings
- limit the children’s time in the sun between the hours of 12 noon and 3pm.

\* \* \* \* \*

***All parents are reminded to apply a long-lasting child sun lotion onto the children prior to bringing them for each 3 hour morning or afternoon session***

\* \* \* \* \*

We do have generic child friendly sun lotion (SPF 50) at Pre-School which we are happy to re-apply to children who attend a full-day session with us. Please can those families kindly complete the form attached. If your child is prone to skin allergies or requires a particular brand of sunscreen, please can you discuss this with the setting Manager.

For the odd occasion where a parent has forgotten to apply sunscreen for a morning or afternoon session, or if your child is prone to burning and would need sunscreen re-applying more regularly, please speak to the setting Manager.

Kindest regards  
Claire Mason and Tina Covill

I give permission for the Pre-School to re-apply my child’s sun lotion at lunchtime as \_\_\_\_\_ (child’s name) attends a full day session.

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

